

Building A, 1 Herb Elliott Avenue
Sydney Olympic Park, NSW 2127, Australia

PO Box 596, Sydney Markets,
NSW 2129, Australia

ABN: 41 810 234 213
T: +61 2 9704 0500
E: info@paralympic.org.au
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NOTICE OF 2023 ANNUAL GENERAL MEETING

In accordance with the Paralympics Australia Limited (**PA**) Constitution, notice is given of the 2023 Annual General Meeting.

The meeting shall be conducted in person and via Zoom at 1pm Australian Daylight Savings Time on 20 March 2024.

To register the attendance of your organisation's nominated representative, please click **[here](#)**.

You may wish to register more than one person but only one may be your official Corporate Representative and therefore cast a vote. Each registrant will receive an email link to the meeting itself.

The business of the meeting is:

1. To receive PA's
 - a. Finance Report for the financial year ended 30 June 2023; and
 - b. Annual Report for the period 1 July 2022 to 30 June 2023; and
2. The election of up to four directors.

If you are unable to attend, you are requested to submit the attached proxy voting form in relation to matters requiring a vote at the Annual General Meeting.

The Annual Report, including the Finance Report for the year ended 30 June 2023, may be accessed at the following **[link](#)**.

Ian Fullagar
Company Secretary
Paralympics Australia Limited

Via sharon.white@paralympic.org.au

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Explanatory Statement

Questions and comments by Members at the Annual General Meeting (AGM)

There is no requirement for members to vote on, approve or adopt, the Company's Finance Report for the financial year ended 30 June 2023. A reasonable opportunity will be given to the Members to ask questions or make comments on this report and on the business, operations, and management of the Company at the AGM.

Similarly, a reasonable opportunity will be given to ask the Company's external auditor, Ernst & Young, questions relevant to the Finance Report for the financial year ended 30 June 2023.

Members are requested that any questions in relation to the PA Finance Report and/or Annual Report be submitted at least one week prior to the meeting to facilitate appropriate responses at the meeting. Questions are to be forwarded to the Company Secretary at the address below.

Representatives

Please note that a Member wishing to attend and vote must either appoint a proxy using the proxy form below or nominate a Corporate Representative via the RSVP link.

To be effective, the instrument appointing a representative must be received at one of the addresses noted below RSVP link by 1pm Monday 18 March 2024.

Proxies

Please note that:

- a. A Member entitled to attend and vote is also entitled to appoint a proxy to attend and vote for the Member. The person appointed as a proxy need not be a Member and may be an individual or a body corporate.
- b. An instrument of proxy in which the name of the appointee is not filled in is taken to be in favour of the Chairman of the meeting to which it relates.
- c. To be effective, the instrument appointing a proxy must be received at one of the addresses noted below by 1 pm Monday 18 March 2024. Any appointment of proxy form received after the nominated time will not be valid for the scheduled meeting.

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Elections

There will be four vacancies on the PA Board due to two (2) casual vacancies and two (2) retirements. The retirements are John Hartigan and Jock O'Callaghan who have both served maximum terms under the PA Constitution.

The Board will consider filling the casual vacancies by appointing candidates who nominate through an Expression of Interest (EOI) process. Such appointments will be in accordance with priority skills and experience areas identified to ensure a balanced skills-based Board to support PA's strategic agenda. These priority areas will be published in the Board Director EOI material. Please note, the PA Constitution provides that Members vote on the election of these appointed Directors, as well as any other Candidates nominated via the Members.

Nominations for the EOI process will be called for from Members no later than 8 February 2024. Nominations must be signed by a Member and be accompanied by the consent of the nominee.

Nominations must be received by PA no later than 18 February 2024.

Documents may be lodged:

BY EMAIL Sharon.white@paralympic.org.au

IN PERSON Level 22, 53 Albert Street, Brisbane, QLD, 4000

BY MAIL Attention: Sharon White - Paralympics Australia, GPO Box 935, Brisbane, QLD, 4001

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Proxy Form

Where applicable below please mark "X" to indicate your directions.

Being a Member of the Paralympics Australia Limited (PA) and entitled to attend and vote at the 2023 Annual General Meeting of PA, the organisation noted below hereby appoints:

Chairman of the Meeting OR _____

If you are not appointing the Chairman of the meeting as your proxy, please write the full name of the individual or body corporate you are appointing as your proxy.

If you wish to appoint the Chairman as your proxy you may specify your directions by placing a mark in the boxes below.

Item of Business

Resolution:

To appoint ## as a Director of the Company*

For **Against** **Abstain**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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To appoint ## as a Director of the Company*

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Signature of Authorised Signatory: _____

Name of Authorised Signatory: _____

Position: _____

Member Organisation: _____

**Please note a proxy form with further details on Director nominations will be distributed closer to the AGM date.*