

JOB OPPORTUNITY

Philanthropy Specialist



Paralympics Australia (PA) is one of the most respected, well-loved and emotionally connected brands in Australian sport. At the heart of what we do is to support Parathletes competing at World Championships, Paralympic Games and other elite competitions around the world.

We are currently seeking an energetic, driven and personable Philanthropy Specialist to join our journey and rise to the challenge as we head towards Brisbane 2032 Paralympic Games. Working with a highly talented team this is an opportunity to make your mark, as you develop the plan for this brand new role to secure major donors, trusts and high-net-worth individuals.

Key responsibilities include:

- Develop innovative strategies for engaging major donors, high net worth individuals, trusts and foundations
- Engage with stakeholder groups and foster strong lasting relationships for potential and identified major donors
- Support development of the PA bequest program - including regular communicate, contact schedules, event activities and co-ordination of engagement in other key PA events
- Develop and maintain an up-to-date major donor program process including recording in the Salesforce CRM
- Create effective written grant submissions for eligible opportunities

The ideal candidate will demonstrate innovation, confidence and capability in both donor management and the major gifts area. You will be a strong contributor to PA's philanthropy plan through either, your extensive knowledge of the Australian fundraising landscape or your drive to share your passion with others on the Paralympic movement. You will have a natural ability to hold purposeful conversations to secure significant revenue and be highly organised with an abundance of initiative, who loves their role and purpose in our team.

This is a part-time role, working within a hybrid environment, 24 hours / week, with flexibility to work from either our Sydney, Brisbane or Melbourne offices.

Remuneration package will be negotiated commensurate with experience

Paralympics Australia provides a safe, fair and welcoming environment, valuing diversity and inclusion and we encourage anyone who holds the relevant skills and experience to apply for our roles.

If you believe you can contribute to an outstanding Australian sporting organisation, please apply via email to **HR@paralympic.org.au**.